

~~BILLING COMPONENT DISTRICTS~~
INVOICING DISTRICTS/CLIENTS FOR SERVICES

~~In August of each school year, School districts/~~Clients will be ~~sent a~~ billed invoiced for all of the programs and services that they will receive from CESA #9 for the coming year on a quarterly basis. The school district then has the option to pay for these services in full but no less than half by September 15th with balance due in January. The January invoices will reflect any changes in service known at that time. All direct service programs will be reconciled at year-end with districts receiving a notice of credit balance or additional balance due. Such notice will be given upon completion of the annual audit.

Tentative Approval: February 3, 1988

FINAL APPROVAL: July 6, 1988

Revised and Approved: April 2, 2003

Revised and Approved: March 2, 2016